

CODE OF CONDUCT

General School Rules

- Every student must reach school five minutes prior to morning assembly.
- Students who are escorted to and from school in the care of servants or other domestic staff may not leave the school premises without their nominated escort. In case of delay in the arrival of such escorts, they should report the matter to the school office. Students who go home at their own should not loiter about on the way.
- The school reserves the right to terminate the continuance of the students with unsatisfactory progress in studies or whose conduct is a bad example for others.
- Bullying or uses of foul language are punishable offences. Anyone found doing the same will result in expulsion from school.
- Students are strictly forbidden to bring objectionable literature/pictures/I-pods/CDs/Pen Drives/Floppies etc to school.
- Damaging or disfiguring school property is a serious offence. Any such damage will have to be made good by the defaulter only. Damage done by accident should be reported to the class incharge immediately.
- In the interest of their own safety, students are advised not to buy or receive any gifts/food stuffs from anyone at all in route.
- Students are forbidden to buy any eatables from hawkers outside the school.
- The school is committed to protecting the environment and expects its students to be environment friendly in all their actions.
- Students are not allowed to celebrate their birthday at school. However, they are permitted to come to school in civil dress on the day.
- Students are not allowed to wear any jewellery or bring any valuable to school. School is not responsible for the loss of any such belongings.
- Applying henna/nail polish on hands/getting tattoos in carved/bleaching hair is strictly prohibited.
- Students can't leave school campus on any pretext during school hours except in emergency with prior permission of the Principal.
- It is mandatory for all students, unless instructed otherwise, to be present for festivals and functions celebrated in the school campus failing which they will be fined `20 per absence.
- Strict adherence to prescribed uniform, cleanliness and personal hygiene is to be ensured.
- No-physical violence is permitted in the school premises. Creating indiscipline, using unfair means in examination or deviation from any school rules will result in punishment.
- Bringing mobile phones to school is strictly forbidden.

- Repeated deviation from any school rules result in expulsion from school.

FOR PARENTS' CONSIDERATION

- Intimate the school of any change in your address and contact number. This is in interest of the safety of your ward.
- Monitor your ward's progress regularly.
- Spend sufficient time with your ward to ensure a good level of understanding.
- Make sure that your ward has his breakfast everyday and reaches school on time.
- Please don't send junk food in lunch box of your ward.
- Please send your ward's Tiffin only in the morning along with your ward. No-lunch boxes will be sent in the classrooms.
- Check your child's diary for any entries/circulars and acknowledge their receipt.
- Plan your vacation/outings according to the school planner. Holidays outside normal term breaks are very much discouraged.
- Assist your ward in making a practical time table and developing regular study habits.
- Provide them supportive and non-threatening environment at home and enough leisure time for recreation.
- Motivate your ward to participate in co-curricular activities and sports for their all round development.
- Please ensure that name tags and labels are put on all the personal belongings of your ward e.g. bag, pencil box, exercise books etc.
- Please don't send your child to school if he/she is suffering from any contagious or infectious disease unless recovery is complete.
- Please do not enter the school premises in night dresses.
- Assist your ward in making a practical time table and developing regular study habits. Help them improve their handwriting and maintain their bags properly.
- Criticism of teacher should be meticulously avoided in the presence of your ward. If you have any equitable complaint, it should be brought into the Principal's notice.
- Please motivate your child to communicate in English at home.
- Any behavioral irregularity of the child should be brought into the knowledge of teachers.
- Please make sure that your child is regular and punctual in school. Half day leaves are not granted except in extreme exigencies.
- Please inculcate good moral and social values in your child.
- Please help the school in maintaining discipline and inculcation of good habits in your child.
- Please don't attempt to walk into the class or meet the teacher when the class is in progress.

- Please attend all PTMs as it ensures smooth progress of your child at school. Please park your vehicles in an orderly manner to avoid any inconvenience to students and passers-by.

FOR STUDENTS CONSIDERATION

- Develop the habit of doing H.W. regularly, keeping your parents informed about it and showing the Home Assignments to them.
- Follow a time table as per the needs of each subject.
- Do your H.W. at your own. In case of any problem, discuss it with your teachers the next day.
- Do it sitting in a quiet uninterrupted atmosphere.
- Take a short break after the completion of one task.
- Reflect regularly on your time use. Set priorities for your work.

SCHOOL UNIFORM RULES

- The wearing of the uniform is a sacred ritual as it brings about uniformity at SBSPS, the unique feeling of 'oneness', thus underlying the sense of pride in the school dress.
- Students must always wear neat and clean uniform and as specified –summer, winter or house uniform. Uniform defaulters shall be fined.
- I-Cards are an integral part of school uniform and must be worn everyday.
- No student is allowed to come to school/attend any function/PTM in any other dress than uniform.
- Students must wear uniform outside the campus while representing the school.
- Girls with long hairs are required to plait their hair in two braids. All girls must wear ribbons.
- Non-Sikh boys should get their hair cut at regular intervals and ensure that it remains combed and tidy.

ABSENCE FROM SCHOOL

- In case of absence of more than two days on medical grounds, medical certificate and prescription should be attached along with the application.
- All students are expected to attend school on the opening day immediately after the vacations.
- It is compulsory for students to achieve 85% attendance in each session